



Job Description:

The Cornerstone Café at the Montclair Art Museum is a small café offering hot and cold beverages, snacks, and baked goods for guests of the Museum. In addition to enhancing the experience of Museum visitors, the café brings to life a shared vision of creating opportunities for people of all abilities to have meaningful employment.

We are hiring a Team Leader to work 3 Saturdays per month from 9:30 a.m.-2:30 p.m. We are looking for someone to work with people of all abilities, including neurodivergent individuals to mentor, guide, and offer instruction to them throughout the day. The Team Leader will supervise 1-2 baristas and will be interfacing with customers and acting as a barista themselves. Strong interpersonal and customer service skills are a must. Good organization and communication skills are also required. The position will report to the Retail and Visitor Services Manager. The position will pay \$17 an hour with paid training.

Basic job responsibilities include:

- Café set-up and clean-up for each shift
- Preparing and serving hot and cold drinks and baked goods for sale
- Completing payment transactions
- Supervising and mentoring baristas to do the above tasks

This is an entry level position and people of all backgrounds and abilities are welcome to apply. Applicants should provide information about any necessary occupational support needs.

The Montclair Art Museum is committed to community inclusion and complies with The Americans with Disabilities Act.